

SUSTAINABLE BURBANK TASK FORCE
June 21, 2010 MINUTES

I. CALL TO ORDER:

The meeting of the Sustainable Burbank Task Force was held in the City Council Chamber, 275 East Olive Avenue, on the above date. Mr. Jef Vander Borcht, Chair, called the meeting to order at 4:48 p.m.

II. ROLL CALL:

Members Present:

Nicholas de Wolff
Mark Hardyment
Wendy James
Dr. Maureen Kellen-Taylor
Cynthia La Camera
Ken Lewis
Lisa Rawlins (Vice Chair)
James Smith
Tom Steele
Jef Vander Borcht (Chair)

Members Absent:

Jeff Catalano
Geoffrey Folsom
Sharon Springer
Youth Board Representative

Council Members and Staff Present:

Dave Golonski – Council Member, City Council
Anja Reinke – Council Member, City Council
Bonnie Teafor – Public Works Director, Public Works
Sherry Richardson - Administrative Officer, Public Works
Jeanette Meyer – Marketing Manager, BWP
Kreigh Hampel – Recycling Coordinator, Public Works
John Molinar – Assistant Public Works Dir., Street & Sanitation, Public Works
Ferris Kavar – Recycling Specialist, Public Works
Greg Herrmann – Community Development Director, CDD
Jan Bartolo – Deputy Director, PR&CS
Johnathan Frank – Administrative Officer, PR&CS
Tracy Steinkruger – Senior Planner, CDD
Mary Riley – Sr. Assistant City Attorney, City Attorney's Office
Jacqui Batayneh – Recording Secretary, Public Works

III. ORAL COMMUNICATIONS:

(Limited to items on the printed agenda or items regarding the business of the Sustainable Burbank Task Force. The Task Force has adopted rules to limit oral communications to 2 minutes; however, the Task Force reserves the right to extend this time period.)

A. Public:

Paul Dyson, Chairperson, Transportation Commission, requested to address the Task Force but was unable to stay for oral communications. Mr. Vander Borcht stated that Mr. Dyson suggested scheduling a joint meeting of the Task Force and the Transportation Commission. Mary Riley, Sr. Assistant City Attorney, asked that the request for a joint meeting be placed on the July agenda for discussion.

B. Task Force Members:

Mr. Vander Borcht introduced Tom Steele, the new Burbank Unified School District representative replacing Task Force member Dr. Jan Britz.

Mr. Vander Borcht stated that a letter will be sent to members of the Task Force that have not attended several SBTf meetings in order for Council to fill vacant positions if necessary.

Mr. Golonksi announced that the Council approved the Retrofit Upon Resale Ordinance.

Ms. Gabel-Luddy informed the Task Force that the Mobility & Urban Design Subcommittee rotated their chairperson. Nicholas de Wolff is now the chairperson of the Subcommittee.

Ms. La Camera informed the Task Force that she and Mr. Smith are co-chairs of the Water Subcommittee. Mr. Vander Borcht stated that only one chairperson from the Water Subcommittee can attend a subcommittee chair meeting in order to comply with the Brown Act.

Mr. de Wolff stated that he will be out of town from July 17 through August 14, 2010.

C. Staff Communication:

Ms. Teaford announced that the High Speed Rail Community Meeting will be held on Thursday, June 24, 2010, at 6:30 p.m. in the Community Services Building. A representative from the International Council on Local Environmental Initiatives (ICLEI) has been tentatively scheduled to give a presentation at the July 19, 2010, Task Force meeting. Ms. Teaford stated that she will be unable to attend the SBTf meeting scheduled for August 16, 2010. The Task Force agreed to change the meeting date to Monday, August 23, 2010, at 4:30 p.m.

Ms. Meyer announced that a resolution to participate in the County's Assembly Bill 811 (AB 811) program will go to Council on July 6, 2010.

IV. APPROVAL OF MINUTES:

Ms. Rawlins moved and Dr. Kellen-Taylor seconded, to approve the minutes from the May 17, 2010, meeting. The motion was approved by all present except Mr. Lewis and Ms. Gabel-Luddy who abstained.

V. ASSEMBLY BILL 32 (AB32) AND SENATE BILL 375 (SB 375) DISCUSSION:

Tracy Steinkruger, Senior Planner, CDD, gave an overview of Assembly Bill 32 (AB 32) and Senate Bill 375 (SB 375). Ms. Steinkruger stated that in April 2010, the League of California Cities deferred taking action on delaying the implementation of AB 32 and SB 375. The League decided not to revise its current positions on both AB 32 and SB 375. Ms. Steinkruger stated that the City is currently following Senate Bill 97 (SB 97). SB 97 is legislation that would require the California Environmental Quality Act (CEQA) to analyze and mitigate greenhouse gas emissions for projects based on the adopted threshold of individual cities. The Air Resources Board (ARB) and the Regional Targets Advisory Committee are in the process of setting greenhouse gas (GHG) thresholds and reduction targets. It is anticipated that reduction targets will be set in September or October 2010. Burbank is part of the San Fernando Valley Council of Governments which includes

Glendale, Los Angeles, Los Angeles County, Santa Clarita, Calabasas, San Fernando, and Hidden Hills. This newly formed organization will be following the Southern California Association of Governments in preparing a Sustainable Communities Strategy which will be submitted to the ARB. The City currently has a voluntary target goal to reduce GHG by fifteen percent by the year 2020. The Task Force asked questions of staff and engaged in discussion following the presentation. Mr. Golonski asked if the Task Force is planning to take a position or make a recommendation on AB 32. Ms. Teaforde will place AB 32 on the July SBTF agenda for discussion and provide Task Force members with copies of the initiative for consideration.

Ms. Gabel-Luddy moved and Mr. Lewis seconded, to place AB 32 on the Council agenda, subsequent to the July Task Force meeting, to discuss the proposed initiative that will amend the implementation of AB 32 given that the Task Force takes a position on the initiative at the July meeting. The motion was approved by all present.

VI. GENERAL PLAN AND CLIMATE ACTION PLAN UPDATE:

Tracy Steinkruger, Senior Planner, CDD, gave a Power Point presentation on the 2035 General Plan and the Climate Action Plan. The printed version of the Power Point presentation is attached as part of these meeting minutes. Ms. Steinkruger stated that cities must periodically revisit the question of where, when, and how the needs of future residents will be accommodated over the next twenty-five to thirty years. These questions include: 1) consideration of where people will live, work, and shop, 2) how people will get conveniently from one place to another, and 3) what other types of public services people will need. The City requires a plan to provide a mechanism for cooperation, to coordinate private and public facilities, and to provide good services within the community. The City must also meet regulatory compliance required by state statute for the community to enact its zoning regulations and receive federal and state transportation funding. All cities and counties are required to adopt a general plan for physical development that expresses community goals and embodies public policy relating to the distribution of its physical land uses. It is recommended that these plans be comprehensively updated every eight to ten years. Ms. Steinkruger indicated that cities are now including environmental elements in their general plans. The City selected AECOM Consulting to update the General Plan, which has not been updated since 1964. The City has been given guidance by the Attorney General's Office to prepare a GHG inventory, develop a climate action plan, and set a reduction target. The sustainability issue is interwoven within each element of the General Plan and the Planning and Transportation Division has discussed revising the General Plan to incorporate a sustainability element. Elements of the General Plan include: 1) Land Use, 2) Mobility, 3) Parks, Recreation, & Open Space, 4) Noise, 5) Housing, 6) Safety, and, 7) Air Quality. Ms. Steinkruger asked the Task Force to assign subcommittees to review the draft General Plan in the fall of 2010 and to participate in the formation of a climate action plan. Task Force members agreed to have the Mobility & Urban Design Subcommittee and the Water Subcommittee review the draft General Plan and to have the Energy Subcommittee participate in the formation of a climate action plan, with the subcommittees returning to the Task Force with their recommendations. The Task Force asked questions of Ms. Steinkruger and engaged in discussion during the presentation.

VII. PROPOSED RESOLUTION SUPPORTING EXTENDED PRODUCER RESPONSIBILITY:

Ms. James motioned and Ms. Rawlins seconded, to approve the proposed resolution supporting extended producer responsibility and recommend that the City Council adopt the resolution. The motion was approved by all present.

VIII. SUBCOMMITTEE REPORTS AND PRIORITIES DISCUSSION:

Ms. Teaford prepared a summary of Task Force priorities (Attachment 3 of this meeting agenda), which were discussed at the June 2, 2010, subcommittee chair meeting. Ms. Rawlins will present the Task Force priorities to the Council on July 6, 2010. Slide one lists the six Task Force priorities: 1) Sustainable Design, 2) Urban Heat Island Effect, 3) Transportation, 4) Energy, 5) Zero Waste, and 6) Strategic Communications Plan. The subsequent slides give details of each of the six categories and lists projects the Task Force is interested in pursuing in the upcoming year. Mr. Golonski asked the Task Force to give early input on projects in order to start conceptual designs sooner, allow for easier grant funding, and give the community time to provide input and discuss projects at their inception. Mr. de Wolff suggested rewording priority 1, Sustainable Design, item a: "provide early concept stage input". The Task Force agreed to add the word "conceptual" to priority 1, item a. Ms. Rawlins suggested changing the word "advocate", priority 2, Urban Heat Island Effect, item a. The Task Force agreed to change "advocate" to "continue efforts". Mr. Golonski suggested that the Sustainability Action Plan remain a living document by updating the Plan through Task Force recommendations. Mr. de Wolff proposed improving citywide transportation experiences and options for residents, businesses and visitors, paying particular attention to long-term social, economic, and environmental opportunities and impacts: 1) streetscape, 2) complete streets, 3) traffic calming, 4) pedestrian access, 5) bicycle networks, and 6) public transit. Ms. James suggested creating an alternative fuel component for the City's infrastructure plan. Mr. Golonski and Ms. Reinke asked the Task Force to provide concrete, direct, and specific recommendations in order for the SBTf to receive positive and tangible feedback from the Council. The Task Force and staff engaged in discussion regarding the July 6, 2010, Council presentation.

Mr. Lewis asked if the Water and Energy Subcommittees will merge. Ms. Teaford indicated that merging the two subcommittees will create an eight member subcommittee, thus violating the Brown Act. Mr. Steele volunteered to remove himself from the Energy Subcommittee and join the Public Outreach Subcommittee.

IX. ADJOURNMENT:

The meeting was adjourned at 7:06 p.m. The next regularly scheduled meeting will be held on Monday, August 23, 2010, at 4:30 p.m. at the Burbank Police Department Community Room, 200 North Third Street.

Respectfully submitted,

Bonnie Teaford, Public Works Director
BT: jb

*Attachments:

1. 2035 General Plan Update Power Point Presentation